



Dual Enrollment Checklist

This document shows high school students the steps to take advantage of Dual Enrollment at Williston State College, helping fast track your college education while still in high school! Check off each step as you go and watch your future unfold.

- Apply online at willistonstate.edu/admissions
- Click **SIGN-UP** to create account
- Create login and password
- **START NEW APPLICATION**
- At 99%, click **Submit Application**

Apply

- English (Composition 1)
- Math (College Algebra/Calculus 1)
- Developmental/Abnormal Psychology (only if AP Psych was taken)

Only submit scores for classes that require scores (ACT, EdReady, or AP)

Scores

- Go to **Campus Connections**
- Enter **EMPLID & Date of Birth**
- Create new password (username: **firstname.lastname**)
- **Log In**

EMPLID is your WSC Student ID and is sent to the email on file. If you can't find it, call Admissions (701.772.4200). **Save your Username and Password**

Campus Connections

- Go to your email
- Login using **Campus Connection Login** (firstname.lastname)
- Set up **DUO Mobile** by following prompts
- Login using **DUO** prompts

Enter your Mobile Phone Number. Duo Mobile is an authentication app and is required for Campus Connection, Student Email, & Blackboard

WSC Email

- Go to **Blackboard**
- Login using **Campus Connections & Duo**
- Complete **AT LEAST ONE** assignment in the first week

Blackboard is typically only used if taking a class from a WSC instructor.

Blackboard

Dual Enrollment Process

This document guides high school students through the dual enrollment process—**AFTER YOU HAVE APPLIED**—making it easy to get started. If you haven't applied yet, please speak with your counselor before starting this process.



SCAN OR CLICK

CLAIM YOUR ACCOUNT

- Student ID (a.k.a. EMPLID) & D.O.B needed
- Enables your account & sets your WSC/NDUS password



SCAN OR CLICK

ACTIVATE YOUR WSC EMAIL STUDENT EMAIL

- Log in WSC email
- Enroll in Duo (required authentication app for Campus Connection, Email & Blackboard)



SCAN OR CLICK

COMPLETE FINANCIAL OBLIGATION AGREEMENT

- Must complete to confirm you understand that you are financially responsible for all enrolled courses.



SCAN OR CLICK

ENROLL IN CLASSES

- Using Campus Connection to select and enroll in courses by term



SCAN OR CLICK

CHECK ADDRESS

- Bills are mailed so make sure your address is correct



SCAN OR CLICK

OPTIONAL: COMPLETE FERPA RELEASE

- Allows schools to share a student's records with authorized individuals or entities